



Administration and Finance Committee Meeting
Monday, November 13, 2023
6:00 p.m.

Agenda

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. Minutes from the September 18, 2023 Meeting
- III. Citizens’ Comment Period
- IV. **New Business**
 - A. Introduction of New Deputy, Chief Financial Officer, Sabrina Civils – Mr. Nesmith
 - B. October 2023 Financials (*Monthly*) – Precious Washington
 - C. Agency Vacancies /Section 3 Hires – Priscilla Bartee
 - D. IT Q&A – Jackie Salaam-Hicks
 - E. Procurement Reporting – Derek Brooks
 - Resolution – Approval to Execute a Contract with The Ivy Group for Communications, Media Relations, and Marketing Services
- V. **Next Committee Meeting Date: December 18, 2023**

SPECIAL NOTES FOR VIRTUAL PARTICIPATION

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, November 13, 2023.**